

inr142 List of Questions

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Q1 Who is the current British Prime Minister?

- ☐ David Cameron
- ☐ John Major
- ☐ Tony Blair
- ☒ Theresa May

Q2 Who is the present American president?

- ☐ Barracks Obama
- ☒ Donald Trump
- ☐ Hillary Clinton
- ☐ George Bush

Q3 The head of the British government is the ____

- ☐ The Queen
- ☐ The King
- ☒ The Prime minister
- ☐ The Congress

Q4 The modern public administration in British witnessed a significant development through the establishment of Central Policy Review Staff in 1974, popularly called ____

- ☐ Inner circle
- ☐ Brain box
- ☒ Think Tank
- ☐ Expert

Q5 In the USA the trend has been a steady movement away from patronage towards a civil service based mainly on recruitment by ____ for career official

- ☒ Merit
- ☐ States
- ☐ Productivity
- ☐ Percentage

Q6 ____ top civil servants often play political roles as mayors or councilors

- ☐ USA
- ☐ Nigerian
- ☒ French
- ☐ South African

Q7 The ____ of African governments also adversely affects African public administration.

- ☒ Political instability d. Divisive nature
- ☐ Homogeneous nature
- ☐ Postcolonial nature
- ☐ Divisive nature

Q8 African bureaucracy manipulates ethnic sentiment in order to get ____

- ☐ Recognized

- ☐ Promoted
- ☐ Appreciated
- ☐ Contract

Q9 Part of the ineffectiveness of African public administration arises from excessive ____ politics within them

- ☐ Partisan
- ☐ Administrative
- ☐ Management
- ☐ Bureaucratic

Q10 All government programmes need ____ for their implementation, and unless these are available, not much can be done to implement them

- ☐ Human resources
- ☐ Material resources
- ☐ Administrative resources
- ☐ Foreign resources

Q11 ____ countries are characterized by an attempt to use the apparatus of government to hasten socio-economic development, and overcome their backwardness.

- ☐ Asian
- ☐ Latin American
- ☐ African
- ☐ South American

Q12 ____ ensures efficient and effective utilization of people within the organization and its environs, to make use of their intellectual abilities for the growth of the organization.

- ☐ Group Decision Making
- ☐ Middle level management
- ☐ Top management or Executive
- ☐ d. Rank and file

Q13 Technical issues that require the knowledge or expertise of a special category of persons for decision making are best handled by ____

- ☐ Top management or Executive
- ☐ Middle level management
- ☐ Committees
- ☐ Rank and file

Q14 Public administration is organized in two ways ____

- ☐ Laterally and vertically
- ☐ Diagonally and horizontally
- ☐ Departments and directorates
- ☐ Ministries and bureaus

Q15 ____ over time in Nigeria has set up the different commissions for purposes of reforms in the public service

- ☐ Public Compliant Commission
- ☐ Public Service Review Commission
- ☐ Public Pension Review Commission

- ☐ Civil Service Commission

Q16 The growth and development of public administration in Nigeria is influenced by all the following factors except _____

- ☐ The civil war of 1967 to 1970
- ☐ Nigeria's federal structure
- ☐ British Colonialism
- ☐ Religious fundamentalism

Q17 _____ are those responsible for the functioning of government through the implementation of government policies.

- ☐ Management
- ☐ Administrators
- ☐ Employees of government
- ☐ Judiciary

Q18 _____ are the things that people desire and pursue with a fair amount of intensity and this makes policy formulation indispensable.

- ☐ Values
- ☐ Projects
- ☐ Positions
- ☐ Appointments

Q19 Which of these comes last in the process of policy formulation and implementation?

- ☐ Problem Identification
- ☐ Policy formulation
- ☐ Evaluation
- ☐ Authorization

Q20 One of these is not true of public policy

- ☐ Public policy may be positive or negative
- ☐ Public policy consists of courses or patterns of action
- ☐ Public policy is directed towards a purpose
- ☐ Public policy is intended to cause disharmony

Q21 _____ is a purposive course of action followed by an actor or set of actors in dealing with a problem or matter of concern.

- ☐ Budget
- ☐ Public policy
- ☐ Guidelines
- ☐ Control

Q22 Every administrator or chief executive spends considerable portion of his time in all except

- ☐ Conversations
- ☐ Correspondence
- ☐ Relaxation
- ☐ Conferences

Q23 Public administration is part and parcel of the _____

- ☐ Political process
- ☐ Democratic Process

- ☐ Electioneering process
- ☐ Mobilization process

Q24 In modern organizations, the one man with authority and responsibilities of all the activities in an organization is referred to as the

- ☐ Manager
- ☐ Chairman
- ☐ Managing director
- ☐ Chief executive

Q25 _____ is defined as a highly rationalized and impersonal integration of a large number of specialists cooperating to achieve some announce specific objectives.

- ☐ Civil service
- ☐ Organization
- ☐ Church
- ☐ Community

Q26 The definition of bureaucracy is best associated with _____

- ☐ Max Weber
- ☐ Abraham Maslow
- ☐ Abraham Lincoln
- ☐ Peter Drucker

Q27 One of these is not an obstacle to development administration

- ☐ Shortages of skills and tools
- ☐ Difficulties of organization and structure
- ☐ Political difficulties
- ☐ Complexity of the civil service rules

Q28 _____ emphasized value-neutrality

- ☐ Modern public administration
- ☐ Western Public administration
- ☐ Traditional Public Administration
- ☐ Development public administration

Q29 _____ emphasised four factors: relevance, values, change and social equity.

- ☐ New Public Administration
- ☐ Traditional Public administration
- ☐ Comparative public administration
- ☐ Developing public administration

Q30 All these are theories of development administration except _____

- ☐ Fusion approach
- ☐ Case study approach
- ☐ Public choice theory
- ☐ System theory

Q31 _____ is change oriented and rejects status quo.

- ☐ Comparative administration
- ☐ Progressive administration

- ☐ Development administration
- ☐ Underdevelopment administration

Q32 The civil service reforms in Nigeria under Obasanjo administration from 1999 to 2007 was focused on the following major aspects except

- ☐ Anti Corruption, Transparency and Accountability
- ☐ Monetization of Fringe Benefits
- ☐ Pension Reform
- ☐ Regularization of staff salaries

Q33 Who is the Nigeria current Head of Service ____?

- ☐ Yayale Ahmed
- ☐ Mr Danladi Kifasi
- ☐ Mrs Winifred E. Oyo - Ita
- ☐ Abubakar Malami

Q34 The major advantage of the new civil service structure as ushered in by the Udoji Commission Report of 1974 is its ____

- ☐ Rigidity
- ☐ Flexibility
- ☐ Accountability
- ☐ Functionality

Q35 The members of the ____ in Nigeria civil service during the colonial era and the first republic were university graduates who in addition passed the entrance examinations and interviews.

- ☐ Manipulative class
- ☐ Executive class
- ☐ Administrative class
- ☐ Clerical class

Q36 The network of rules and regulations that govern the behavior of civil servants is divided into ____

- ☐ Internal and external controls
- ☐ Permanent and temporary controls
- ☐ Functional and non functional controls
- ☐ Formal and informal controls

Q37 One of these is not a principle of civil service

- ☐ Impartiality
- ☐ Political neutrality
- ☐ Anonymity
- ☐ Punctuality

Q38 All these are functions of civil service except ____

- ☐ Enforcement of laws
- ☐ Ensuring continuity of government
- ☐ Participating in politics for government
- ☐ Conversion of policies into action

Q39 The second World War marked the development of ____ among academic studies of public administration.

- ☐ Developmental approach

- ☐ Scientific approach
- ☐ Historical approach
- ☐ Comparative approach

Q40 One of these tends to emphasize formal relationships and separation of powers among the three tiers of government, legislature, executive and judiciary?

- ☐ Comparative Approach
- ☐ Institutional Approach
- ☐ Case study method
- ☐ Survey method

Q41 _____ method of inquiry in public administration must involve the collection of very extensive data to produce an understanding of the entity being studied.

- ☐ Case study
- ☐ Encoding and decoding
- ☐ Scientific
- ☐ Descriptive

Q42 is interested in the accurate assessment of the characteristics of whole populations of people

- ☐ Scientific method
- ☐ Historical method
- ☐ Survey method
- ☐ Descriptive method

Q43 All these are steps of experimental method except

- ☐ Defining the population
- ☐ Selecting and defining the problem
- ☐ Reviewing the related literature
- ☐ Encoding and decoding the problem

Q44 The steps of experimental method are essentially those of the _____

- ☐ Historical method
- ☐ Analytical method
- ☐ Scientific method
- ☐ Descriptive method

Q45 _____ inquiry gives a picture of a situation or a population.

- ☐ Descriptive
- ☐ Historical
- ☐ Experimental
- ☐ Survey

Q46 Primary and secondary sources form the two major categories of which source in public administration?

- ☐ Survey Method source
- ☐ State Case study Method source
- ☐ Historical Method source
- ☐ Institutional Approach source

Q47 One of these is not a method of inquiry into the discipline of public administration.

- ☐ Historical method
- ☐ Descriptive method
- ☐ Experimental method
- ☐ Classification method

Q48 Public administration must win friends and influence peoples and nations for the country

- ☐ in governance
- ☐ in international affairs
- ☐ in the judiciary
- ☐ in the legislature

Q49 Government _____ does not only identifies all the resources available for state, it also organizes the most profitable and useful way of bringing them into productive activity for the population in general

- ☐ Bureaucracy
- ☐ Appointees
- ☐ Law Makers
- ☐ Judiciary

Q50 The functions of public administration include all these except _____

- ☐ Sustaining incumbent governments in power
- ☐ Provision of employment
- ☐ Identification and management of resources
- ☐ Fanning the embers of war

Q51 The provision of employment for the population as an important function of public administration is most crucial in the ex- colonial societies of _____

- ☐ South America and Asia
- ☐ Europe and Africa
- ☐ Africa and Asia
- ☐ Australia and Africa

Q52 Public administration exists in a peculiar _____ environment. Chose the one that does not apply

- ☐ Social
- ☐ Political
- ☐ Economic
- ☐ scientific

Q53 _____ are the major influences on the present stage of development of public administration.

- ☐ Political science and management
- ☐ History and social studies
- ☐ Management and social sciences
- ☐ social sciences and sciences

Q54 All these scholars except one opined that public administration is more part of management science than political science

- ☐ K. M. Henderson
- ☐ . J.G Marchand,
- ☐ Herbert Macaulay
- ☐ J. D. Thomson

Q55 All but one of the following is what Woodrow Wilson said about the task of public administration

- ☐ Strengthen the paths of government
- ☐ Make its business less un business like
- ☐ Strengthen and purify its organization
- ☐ Ensure rigidity in government

Q56 In the study of public administration _____ go hand in hand

- ☐ Politics and policy
- ☐ Policy and administration
- ☐ Politics and administration
- ☐ Induction and orientation

Q57 _____ are the political heads at the state ministries

- ☐ Permanent secretaries
- ☐ Directors
- ☐ Commissioners
- ☐ Deputy directors

Q58 In public service, administrative officials perform a considerable portion of their task through _____

- ☐ Communication
- ☐ Negotiation
- ☐ Arbitration
- ☐ Induction

Q59 _____ is necessary to enable government protect persons and property against violence, collect taxes, and control traffic and health hazards.

- ☐ Payment of tax Customs duties
- ☐ Advertisement
- ☐ Regulations
- ☐ Diplomacy

Q60 One of the identified importances of Public Administration is its ability to absorb the work of _____

- ☐ Governance
- ☐ Governments
- ☐ States
- ☐ Nations

Q61 Governments across the world have a demanding task of _____ which is the life wire of all the economic and social activities

- ☐ salary payment
- ☐ providing security
- ☐ power generation
- ☐ settling dispute

Q62 Public administration is a distinct field of administration, which is very important for the success of any -----

- ☐ Government
- ☐ agency
- ☐ industry

- ☐ sector

Q63 A good administrator must possess the following qualities except

- ☐ Tact
- ☐ Modesty
- ☐ Sharpness
- ☐ Ability to delegate

Q64 Public administration and Private administration differ in all these areas except

- ☐ Their goals
- ☐ Assessment of performance
- ☐ Hiring and firing
- ☐ reliance on men for result

Q65 The ancient Chinese Empire during the Han Dynasty_____ recognized the need to have a permanent body of officials to implement government decisions.

- ☐ 201 BC
- ☐ 205 BC
- ☐ 202 BC
- ☐ 203BC

Q66 Public administration is not a creation of modern times. It has its roots in history and dates back to the times of the _____

- ☐ ancient countries
- ☐ ancient civilizations
- ☐ ancient history
- ☐ ancient cultures

Q67 Maslow perceived human desire to be based on all of these except

- ☐ psychological needs
- ☐ security
- ☐ self esteem
- ☐ appreciation

Q68 _____ thesis is that to understand organization one needs to understand the procedures and activities of the bureaucracy, since bureaucracy gives meaning to organization

- ☐ Max Weber
- ☐ Augustine Comte
- ☐ Herbert Simon
- ☐ Dwight Waldo

Q69 The study of public administration must lead to the most efficient ways of organizing the _____ branch of government.

- ☐ legislative
- ☐ judiciary
- ☐ executive
- ☐ bureaucratic

Q70 _____ is the machinery for implementing government policy

- ☐ Public sector
- ☐ bureaucracy

- ☐ management theory
- ☐ public administration

Q71 The formulation of human relations theory began with the efforts of _____

- ☐ Elton Mayo
- ☐ Abraham Maslow
- ☐ Abraham Lincoln
- ☐ Henry Fayol

Q72 believes that human needs collectively determine productivity in any organization.

- ☐ Elton Mayo
- ☐ Fredrick Taylor
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Q73 According to _____ bureaucracy gives meaning to organization.

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- ☐ Abraham Maslow
- ☐ Max Weber
- ☐ Elton Mayo

Q74 The acronym POSDCORD is best associated with _____

- ☐ John and Mooney
- ☐ Gulick and Urwick
- ☐ Allan and Reilay
- ☐ Weber and Taylor

Q75 The central message of _____ is that human beings are adjunct to the machine.

- ☐ scientific management
- ☐ bureaucratic management
- ☐ administrative management
- ☐ human relations

Q76 Administrative Management theory is associated with all these people but one

- ☐ Henry Fayol
- ☐ Luther Gulick
- ☐ Lyndall Urwick
- ☐ Frederick Taylor

Q77 All the following are characteristics of administrative practice except one.

- ☐ hierarchy
- ☐ unity of command
- ☐ control
- ☐ struggle

Q78 Whenever people cooperate to achieve the goals of their groups, that becomes _____

- ☐ planning
- ☐ organization
- ☐ understanding
- ☐ administration

Q79 Administration is inevitable in any given situation where a piece of work has to be done, and this piece of work requires the effort of more than _____ to accomplish it

- ☐ two persons
- ☐ ten persons
- ☒ one person
- ☐ fifty persons

Q80 Administration is rightly considered a very _____ phenomenon, which exists, even in the most basic human group.

- ☒ old and global
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